



## IMSANZ Special Interest Group

### Terms of Reference

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#### **1 Introduction**

The Internal Medicine Society of Australia and New Zealand (IMSANZ) is dedicated to advancing the practice of internal medicine and promoting the professional development of its members through education, research, and advocacy.

Perioperative medicine is the multidisciplinary integrated, planned, and personalised patient care provided before, during, and after any surgical procedure. General Physicians play an important role within a Perioperative Medicine team.

The IMSANZ Perioperative Medicine Special Interest Group (POMSIG) is established to advance the role of the General Physician in perioperative care.

#### **2 Purpose**

The purpose of the POMSIG is to advance the role of the General Physician in Perioperative Care. This includes, but is not limited to:

- Collaboration and knowledge sharing among members
- Promotion of education and training as well as participation in perioperative medicine for General Physicians
- Discussing and disseminating evidence-based practices and guidelines related to perioperative medicine
- Identifying and initiating research and quality improvement in perioperative care
- Providing a platform for networking and professional development opportunities in perioperative medicine
- Collaborating with other interested colleges, speciality societies and interest groups

#### **3 Scope**

The activities of the POMSIG include, but are not limited to:

- Advocating for the role of the General Physician in the Perioperative Care team
- Organising and/or promoting educational and professional development events on perioperative medicine topics.
- Collating and disseminating resources relating to perioperative medicine
- Promoting research and quality improvement initiatives relevant to perioperative medicine
- Facilitating mentorship and networking opportunities for IMSANZ members interested in perioperative medicine
- Providing feedback and recommendations to the IMSANZ Board and council on issues affecting the POMSIG

#### **4 Membership**

- Membership of the POMSIG is open to all members of IMSANZ who have an interest in perioperative medicine

- Members should represent a cross-section of the IMSANZ membership and bring diverse perspectives and expertise relevant to the focus of the POMSIG.
- The POMSIG Chair will be supported by a steering committee. The total number of steering committee members is at present not capped.

**5 Roles and Responsibilities**

- Chair: Leads the POMSIG, sets the agenda for meetings, represents the POMSIG in IMSANZ Council meetings, and oversees the execution of the group's activities.
- Members: Participate actively in meetings, contribute to the group's initiatives, and promote the objectives of the POMSIG within the wider IMSANZ community.

**6 Meetings**

- The POMSIG will meet a minimum of 2 meetings per calendar year, or as deemed necessary by the Chair. Meetings may be held in person, virtually, or in a hybrid format.
- Special meetings may be called to address specific issues or opportunities.
- A quorum for meetings shall consist of at least 50% of the SIG members.

**7 Reporting**

- The POMSIG will report directly to the IMSANZ Board.
- A POMSIG report will be presented at each IMSANZ Council meeting, providing updates on its activities, achievements, and any recommendations for the society's consideration.

**8 Amendments**

- These Terms of Reference may be amended at any time with the approval of the IMSANZ Board, based on recommendations from the POMSIG or as a result of changes in the society's strategic direction.

**9 Approval and Review**

- These Terms of Reference are effective as of [Effective Date] upon approval by the IMSANZ Board.
- The Terms of Reference will be reviewed at the start of each two-year term, or as necessary to ensure they remain relevant and effective in meeting the needs of early career members.

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Adoption Date: [Adoption Date]  
 Next Review Date: [Review Date]  
 Approved by: IMSANZ Board

Revision Number	Revision Date	Revision Notes	Owner
DRAFT	2 Feb 2024	Version 1 working doc drafted by LS	Leigh-anne Shannon, CEO

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